## AIMS OF PROGRAM:
Borinya offers young people an opportunity to be members of a supportive, learning community during a time in their lives when they may be struggling with social or emotional challenges or when mainstream education does not meet their needs.

Borinya Community Partnership aims to:
1. To provide an educational provision for young people at risk of disengaging or already disengaged within Wangaratta and surrounding district
2. To work with young people and families to develop the social competence to:
   a. make transition to mainstream education, or training or employment
   b. become active members of the community
3. To collaborate with schools to find effective ways of working with disengaged young people

<table>
<thead>
<tr>
<th>For Students/Parents/Carers</th>
<th>To be completed in conjunction with school/community agency</th>
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<tbody>
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Borinya – Student Referral Package  
May, 2010
4. To assist the community in recognising that the engagement of all young people is a whole of community issue
5. To raise community awareness of the ways to support disengaged young people to participate in the community.
Referral Process:

- The student/parents/carer and school community agency member meet to discuss appropriateness of Borinya program for the young person.
- Students are referred to Borinya by their school or supporting community agency via the completion of the Referral Application Forms.
- Borinya Principal informs student/family and the referring school/agency that the application has been received.
- Interviews with each student, parent/guardian and a representative from the referring school/agency.
- Following the completion of all interviews, the Enrolment Reference Group meets to determine which students will be offered places in the next semester's intake at Borinya.
- A letter confirming acceptance is provided to the student/family and the referring school/agency.
- Students not accepted for enrolment at this time will either be placed on a waiting list or be informed why Borinya is unable to accept their application.
- A process of induction is initiated which will include the development of an individual learning plan (ILP).

Student/Parent/Carer Information:

Curriculum Overview –

Learning at Borinya is based on the individual. We believe that for young people to enjoy and gain from their learning experiences it is important to identify their strengths, challenges and barriers to learning. A personalised program will be established for each student to meet these needs, gain experiences of success in learning and ensure educational requirements. Staff-student ration will be 1-10 with the use of a community volunteers program to support students. This will also provide opportunities to build connections with a variety of relationships within the school and community. Borinya staff aim to create a safe, caring learning environment where each student will experience success through participation and purposeful learning.

Learning sessions will include:

- Literacy and numeracy
- A personalised project based on community links
- An electives program such as outdoor education, art, technology, wood and construction or horticulture.
- Opportunities to work towards a number of accredited certificates such as Certificates of General Education For Adults, Vocational Preparation, Horticulture, Building and Construction and Hospitality.

The school has close links to The Centre, NESAY and local businesses and organizations for the delivery of some practical and life skills programs.

Code of Conduct:

All members of Borinya have:

- The right to be treated with respect and the responsibility to treat others with respect
- The right to work and learn without disruption from others and the responsibility to allow others to work and learn without disruption
- The right to a clean, safe environment where property is respected and the responsibility to help maintain that environment and property.
## Applicant Details

<table>
<thead>
<tr>
<th>Family Name:</th>
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<tbody>
<tr>
<td>Given Names:</td>
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<tr>
<td>Preferred Name:</td>
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<tr>
<td>Date of Birth:</td>
<td>Age:</td>
</tr>
<tr>
<td>Address:</td>
<td></td>
</tr>
<tr>
<td>Suburb:</td>
<td>Postcode:</td>
</tr>
<tr>
<td>Telephone:</td>
<td>Mobile:</td>
</tr>
<tr>
<td>Current grade or year level:</td>
<td></td>
</tr>
<tr>
<td>Student Number:</td>
<td></td>
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<td>Main Language spoken at home:</td>
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<tr>
<td>Hobbies/Interests:</td>
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</tbody>
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Talents/Achievements:

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(Please attach a copy of a Birth Certificate)
### PART A: STUDENT BACKGROUND INFORMATION

**PARENT/CARER INFORMATION**

With whom does the child live?  (Please circle)

- Both Parents
- Mother
- Father
- DHS Care
- Step Mother
- Step Father
- Other Relative
- Other

<table>
<thead>
<tr>
<th>Main Carers Name:</th>
<th>Occupation:</th>
<th>Address:</th>
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<table>
<thead>
<tr>
<th>Mother’s Name:</th>
<th>Occupation:</th>
<th>Address:</th>
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<table>
<thead>
<tr>
<th>Father’s Name:</th>
<th>Occupation:</th>
<th>Address:</th>
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<tbody>
<tr>
<td>Name</td>
<td>Age</td>
<td>Relationship to Applicant</td>
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<td>4</td>
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</tbody>
</table>

Are there any guardianship/custody/access issues pertinent to the applicant? (please attach copies of relevant documents)

________________________________________________________________________

________________________________________________________________________

Primary Contact Person:

How would you describe your relationship with the current school?

________________________________________________________________________

________________________________________________________________________

What do you see as the current issues/concerns for your child?

________________________________________________________________________
PART A: SUPPORT STATEMENT

To assist in planning we invite you to include a report/assessment from a specialist/professional to support the enrolment application. This assessment might come from a school student welfare person, a paediatrician, a doctor, a counsellor, a psychologist, a professional case worker from an independent agency etc. The assessment should take the form of a statement that details the reasons supporting the enrolment of the student at an alternative educational setting that outlines the issues the student is presenting with and the specific support the student might require in a school setting.

**Please attach any copies of any other reports/assessments that may be useful in understanding your child’s needs/capabilities.**
PART A: STUDENT BACKGROUND INFORMATION
RELEASE AND SHARING OF CONFIDENTIAL INFORMATION

I/We give permission for confidential information, concerning my/our son/daughter__________________________ (Student Name) to be shared between Borinya and relevant individuals and agencies as indicated below.

<table>
<thead>
<tr>
<th>Individual or Agency</th>
<th>Contact Person</th>
<th>Parent/Guardian Signature</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department of Education School</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Catholic/Independent School</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Department of Education Student</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Welfare worker/Psychologist</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Counsellor/Psychologist</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Youth Worker/Counsellor/Support Person from external agency</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CAMHS Workers/Psychologist</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Doctor/Paediatrician</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Relevant Person or Agency</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Representative</td>
<td></td>
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</tr>
</tbody>
</table>

Any shared information will be used for the development of strategies and programs to support your son/daughter during the negotiated duration of their involvement with Borinya Wangaratta. This information will conform to the parameters of Privacy Compliance, will remain confidential to the staff of Borinya and/or Professionals, as indicated above, already working with your child.

The validity of this form will continue while the student is a participant of the Borinya Program.

Parent(s)/Legal Guardian(s) Signature:

Date:

- Borinya Privacy Policy attached
PART B

STUDENT INFORMATION & LEARNING PROFILE
For Schools & Community Agencies

AIMS OF PROGRAM:
Borinya offers young people an opportunity to be members of a supportive, learning community during a time in their lives when they may be struggling with social or emotional challenges or when mainstream education does not meet their needs.

Borinya Community Partnership aims to:
1. To provide an educational provision for young people at risk of disengaging or already disengaged within Wangaratta and surrounding district
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3. To collaborate with schools to find effective ways of working with disengaged young people
4. To assist the community in recognising that the engagement of all young people is a whole of community issue
5. To raise community awareness of the ways to support disengaged young people to participate in the community.
PROCESS FOR SELECTION OF STUDENTS

1 Students are referred to Borinya by their school or agency via completion (by the school/agency) of the Application Form. The referral must include a commitment by the referring school/agency to continue support for the student during their enrolment at Borinya and during their transition from the setting.

2 On receiving a referral, the Principal informs the student/family and the referring school/agency that the application has been received.

3 The Principal arranges an interview with the student, his or her parent/guardian and a referring school/agency representative.
   The purpose of the interview is
   - to outline the program at Borinya
   - to outline the expectations of students enrolled at the school
   - to assess the suitability of the student for the program
   - to determine the commitment of the student and his/her family to the program
   - to identify possible alternatives to Borinya
   - to discuss the specific learning needs of the student

4 Following the completion of all interviews, the Enrolment Reference Group meets to determine which students will be offered places in the next semester’s intake at Borinya. Factors which will be considered during this dialogue include:
   - the varying needs of each student in relation to the cohort
   - the age range of the potential cohort
   - the social/emotional needs of the potential cohort
   - the ability to meet the needs of individual students with current staffing and resource levels

5 On acceptance of a referral, which is normally for six months (one semester), a letter confirming acceptance is provided to the student/family and the referring school/agency. The students progress will be evaluated every term.

   Students transferring from a government school will be provided with a transfer note indicating a commitment from the home school to transfer government funding for that student for the balance of the school year.

6 Students not accepted for enrolment at this time will either be placed on the waiting list or will be informed why Borinya is unable to accept their enrolment.

7 A process of induction is initiated for each student. This will include an individual learning plan (ILP) completed in liaise with the student, his/her family and the referring school/agency.
Curriculum Overview –

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## PART B: STUDENT LEARNING PROFILE

<table>
<thead>
<tr>
<th>SCHOOL NAME:</th>
</tr>
</thead>
<tbody>
<tr>
<td>STUDENT NAME:</td>
</tr>
<tr>
<td>VICTORIAN STUDENT NUMBER (VSN):</td>
</tr>
<tr>
<td>DATE OF BIRTH:</td>
</tr>
<tr>
<td>CURRENT GRADE/YEAR LEVEL:</td>
</tr>
<tr>
<td>LENGTH OF TIME AT CURRENT SCHOOL:</td>
</tr>
<tr>
<td>PERSON COMPLETING THE FORM:</td>
</tr>
</tbody>
</table>

Does the student currently attract any form of additional support funding? [ ] Yes [ ] No  
If YES further information:

Did the student previously attract any form of additional support funding? [ ] Yes [ ] No  
If YES further information:

List Testing Administered:  
<table>
<thead>
<tr>
<th>Name of Test</th>
<th>Date</th>
<th>By: Name/Organisation</th>
</tr>
</thead>
</table>

Copies of results MUST be attached: [ ] Copies attached  
Student Attendance  
Days absent this year:  
% Attendance
Educational Issues:

Indicate on the scale provided the student’s capacity in the following areas appropriate to peers (1=lowest, 5=highest rating). Please comment on the student’s strengths and challenges. **NB. IF A RECENT REPORT IS AVAILABLE PLEASE SEND COPIES INSTEAD OF FILLING IN THE BELOW INFORMATION**

**Reading:**

1 2 3 4 5

______________________________________________________________

______________________________________________________________

______________________________________________________________

**Writing:**

1 2 3 4 5

______________________________________________________________

______________________________________________________________

______________________________________________________________

**Spelling:**

1 2 3 4 5

______________________________________________________________

______________________________________________________________
Maths:

| 1 | 2 | 3 | 4 | 5 |

Concentration:

| 1 | 2 | 3 | 4 | 5 |

Keeping up with work:

| 1 | 2 | 3 | 4 | 5 |

Following Directions/Instructions.

| 1 | 2 | 3 | 4 | 5 |
**Behavioural Issues:**

Please comment on the student’s strengths and challenges in the following areas.

Fitting in.

______________________________________________________________

______________________________________________________________

Application to task.

______________________________________________________________

______________________________________________________________

Bullying/being bullied.

______________________________________________________________

______________________________________________________________

Dealing with conflict

______________________________________________________________

______________________________________________________________

Dealing with anger/frustration.

______________________________________________________________

______________________________________________________________

Racism/Harassment.

______________________________________________________________
Respect /care of self.

____________________________________________________________________________________

____________________________________________________________________________________

Peer relationships.

____________________________________________________________________________________

____________________________________________________________________________________

Other.

____________________________________________________________________________________

____________________________________________________________________________________

What is the school’s relationship with the family?

____________________________________________________________________________________

Has an application for referral at Borinya been discussed with the student and family? Yes □ No □ Why/ why not?

____________________________________________________________________________________

What support services/agencies are or have been involved with the student/family?

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________
Does the student have any past/current/pending convictions, police warnings, bonds? Yes ☐ (please give details) No ☐

______________________________________________________________

Please comment on other factors that may impact on student engagement?

______________________________________________________________

______________________________________________________________

______________________________________________________________

______________________________________________________________

What does the school hope will be achieved for the student at Borinya?

______________________________________________________________

______________________________________________________________

______________________________________________________________

______________________________________________________________

**General Student Information.**

Hobbies/Interests/Talents/Strengths:_________________________________

______________________________________________________________

______________________________________________________________

______________________________________________________________

History of Concerns: _____________________________________________

______________________________________________________________

______________________________________________________________

______________________________________________________________
What actions has the school implemented to support/manage the student?

______________________________________________________________

______________________________________________________________

______________________________________________________________

______________________________________________________________

What does the student say about the issues?

______________________________________________________________

______________________________________________________________

______________________________________________________________
ENGLISH TEACHER’S DETAILED ASSESSMENT

To help the work of the staff at Borinya it is important to get as much detailed information as possible on the Literacy skills of the applicant. Could some detail be given regarding the following aspects of the student’s ability in the area of literacy. Please comment in some detail on the VELS levels the student is operating at and where possible provide an example of their work where appropriate.

Reading:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Writing: (comment on varying styles of writing)

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Speaking and Listening:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Briefly list units to be undertaken in English during the next semester of this student’s enrolment at your school, detail possible literature studies and writing styles to be studied and any thematic units.

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________
MATHEMATICS TEACHER’S DETAILED ASSESSMENT

To help the work of the staff at Borinya it is important to get as much detailed information as possible on the Mathematical skills of the applicant. Could some detail be given regarding the following aspects of the student’s ability in the area of Mathematics.
Please comment in some detail on the VELS levels the student is operating at and where possible provide an example of their work where appropriate.

Number:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Space:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Measurement:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Chance and Data:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Working Mathematically:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

List Topics to be studied by the student next semester and your school:
SCHOOL / COMMUNITY AGENCYS’ AGREEMENT

(School/Agency name) agrees to:

- Demonstrate a commitment to fostering the potential of all students through the policies and practices of the school/agency
- Demonstrate a willingness to work co-operatively with Borinya staff
- Demonstrate a willingness to remain connected with and supportive of their referred students through a nominated mentor from the staff/leadership team and follow up with the preferred pathway if applicable
- Attend meetings and mentor days as required.
- Commit to identifying and supporting with time release, a key staff member who would assume a mentoring role for a student during and after their inclusion at Borinya.
- Be prepared to make accommodations to facilitate the reintegration of students into the enrolling school or support the transition of the student into another school, training facility or workplace.

MENTOR PROGRAM
When a student is enrolled into the Program, the referring school /agency will:

- Already have an established and positive relationship with the student or is developing a positive relationship with the student
- Become the student’s link with their referring school (where relevant)
- Be kept informed of the student’s progress through regular contact while the student is attending Borinya.
- Be required to attend mentor days and other relevant meetings.
- Maintain a particular interest in the returning student and be the point of contact for Borinya staff during the year of outreach support.

RE-ENROL/PARTICIPATE IN TRANSITION PROCESS
I hereby agree to the conditions of enrolment/ re-enrol /participate in the transition process of ________________________________ after he/she has completed their placement at Borinya. I am committed to supporting he/she during their time at Borinya and during the Outreach component of the Program provided by Borinya.

Principal’s Agency CEO Signature: ________________________________
Date: ________________________________
MENTOR’S AGREEMENT

I hereby agree to:

- Establish or maintain a positive relationship with the student
- Become the student’s link with their referring school
- Be kept informed of the student’s progress through regular contact while the student is attending Borinya.
- Attend mentor days and other relevant meetings.
- Maintain a particular interest in the returning student and be the point of contact for Borinya staff during the year of outreach support.

I am committed to supporting he/she during their time at Borinya and during the Outreach component of the Program provided by Borinya.

Student: ____________________________________________
Mentor: ____________________________________________
Mentor Signature: _______________________________________
Date: ___________________________________________________________________